



For everyone who calls Denver home.
 999 18th Street Suite 1440, Denver, CO 80202 p: 303.539.7226, www.denvervoice.org

Rec'd _____ Entered DB <input type="checkbox"/> Position: Fwd to: Other _____

VOLUNTEER APPLICATION

We require most volunteers to commit 3-4 hours per week (minimum) during office hours (8 a.m.-5p.m. weekdays), unless you are applying for positions that can be filled remotely (i.e. writing, or design).

PLEASE WRITE LEGIBLY

Date _____
 Name _____ Phone _____
 Address _____
 City _____ State _____ Zip _____
 Email _____ Occupation _____

Are you interested in being on our mailing list? Yes No

Check the activities in which you are interested:

<p><u>Editorial:</u></p> <input type="checkbox"/> Reporting* <input type="checkbox"/> Editorial Assistant <input type="checkbox"/> Photographer** <input type="checkbox"/> Graphic Design/ illustrator** <input type="checkbox"/> Artist <input type="checkbox"/> Editing/Proofreading	<p><u>Office Support:</u></p> <input type="checkbox"/> Data Entry/ Word Processing <input type="checkbox"/> Filing/Copying <input type="checkbox"/> Bulk Mailing Support (occasional) <input type="checkbox"/> Donation/Fundraising Research <input type="checkbox"/> Computer/Software instructing <input type="checkbox"/> Web site development <input type="checkbox"/> Vendor support	<p><u>Out of the margins:</u></p> <input type="checkbox"/> Vendor workshop facilitator <input type="checkbox"/> Other: _____ <p>*Please submit three writing samples along with your application. **Please submit 8-10 samples of your images along with your application (on CD or a webpage link is fine).</p>
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Are you interested in being contacted to volunteer when we have mailings or special events? Yes No

Can you provide a consistent weekly commitment of 3-4 hours a week for at least 3 months? Yes No
 (Note: Vendor Support and Editorial Assistant positions **require** this commitment.)

We also offer editorial internships for reporting and photography requiring a commitment of 10+ hours a week for at least 3 months. Would you like more information about applying for this opportunity? Yes No

Days/Hours you are available to volunteer (office hours are 8 a.m.-5 p.m. weekdays)				
Monday	Tuesday	Wednesday	Thursday	Friday
Ex: 1-5 p.m.				

How did you hear about the Denver VOICE?

Friend
 Denver VOICE Vendor
 Newspaper
 Denver VOICE Volunteer
 School Program _____
 Online at _____
 Other _____

(turn page over)

Check if you have experience with:

- Computers How much?
- Microsoft Word How much?
- Access How much?
- Fundraising/Donations /Procurement How much?
- Working without supervision How much?
- Management/Supervisory Experience How much?

Other Languages _____

- Non-academic writing How much?
- Editing/Proofreading How much?
- Graphic Design How much?
- Illustration How much?
- Reporting How much?
- Retail Experience How much?
- Conflict Resolution How much?
- Facilitating Workshops/Classes How much?
- Literary Arts How much?

Would you feel comfortable interacting with homeless people? Yes Maybe No

Do you have a vehicle? Yes No

What special skills/talents do you have to offer our organization?

Where have you volunteered in the past? What were your duties?

Please tell us what experience/education you've have with the homeless community

What do you hope to gain from serving as a volunteer for the Denver VOICE?

Emergency Contact

Name _____ Relationship _____
Phone (home) _____ (work) _____

Please provide two references (work/volunteer/personal—all ok!)

Name _____ Phone _____ e-mail _____
Name _____ Phone _____ e-mail _____